



## CHRIST LUTHERAN SCHOOL

### PARENT SERVE HOURS (PSH) PROGRAM

In the interest of keeping parents involved in their children's school, and educational activities, Christ Lutheran School has incorporated *Parent SERVE Hours*. The program is designed to assist our Teachers and Staff and also offers a way for parents to feel connected in a community within Christ Lutheran Church and School.

*The guidelines are as follows:*

- Each family with children in grades Kindergarten-8th grade is required to donate a minimum of 20 service hours to Christ Lutheran School. (Per family, not per child). More than 20 hours will be gladly accepted, but cannot be carried over to the following school year! Preschool only families are required to donate a minimum of 10 hours.
- All families are encouraged to SERVE in every area of Christ Lutheran Ministries. The persons donating the hours may include parents, grandparents or any family member over the age of 18, who has completed the necessary volunteer requirements. The person donating the hours will be responsible for logging their own SERVE hours via the RenWeb Family Portal.

Parent SERVE Hour Submission - Step by Step Directions:

1. Log into your Family Portal Account, <https://chl-ca.client.renweb.com/pwr/>
2. Click on Family then Family Home, select your name from the top drop down menu
3. Click on Add+ Service Hours, complete the form and Save!

Parent SERVE Hours (PSH) for the school year runs from May 15 - May 15. PSH hours fulfilled after May 15th will be credited toward the following school year. This will allow time for any deficit in required hours to be billed and paid before the release of final report cards. Hours unfulfilled by the end of the year will be billed at \$25.00 per unfulfilled hour. Students are not allowed to enroll for subsequent school years until all financial obligations have been satisfied.

Following is a list of potential SERVE opportunities. Other options for involvement may be considered for approval by the Principal or Preschool Director.

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## HOUR FOR HOUR

CLASSROOM HELP - Families are encouraged to communicate with teachers and room parents about ways that they can best SERVE our school.

- Assisting teachers with classroom activities or take-home projects
- Assisting teachers with errands, or other classroom services
- Chaperoning class field trips
- Driving students to/from sporting events, choir performances, etc.
- Helping with on-campus activities: Fall Festival, PTL Fundraisers, Picture Day, Noble Knight Lunches, Gala, Talent Show, Middle School Dance, Musicals, Open House, Book Fair, Field Day/School Picnic, Pizza Lunch, Tree Lighting, Parent/Child event, etc.

### PRESCHOOL HELP

- Yard work or preschool clean up, organizing fundraisers, picture day helpers, take-home projects, errands, help prepare rooms for summer camp (beginning of June) or back to school (mid-August), special projects and donating supplies.

### SCHOOL OFFICE HELP

- Answer phones, organize the uniform closet, assemble tour packets and special projects.

### ATTEND EVENTS OFFERED BY CHRIST LUTHERAN

- Volunteers are always needed with set up and tear down of different events throughout the year, such as Backpack Blessing, Mother/Son Laser Tag, Middle School Dance, Fall Festival, Advent by Candlelight, Christmas Tree Lighting, Father/Daughter Dance, Palm Sunday, School Musical, and others when announced.

### DRIVERS

- To/From Sporting Events, Field Trips, Choir Performances, etc.

### SCHOOL AGE CARE (SAC)

- Help prepare SAC rooms for Summer Camp (beginning of June) or Back to School (mid-August), organize Lost & Found, or donate supplies.

### CHILDREN AND YOUTH MINISTRY

- Kids Church: Hospitality Team greet families and assist with sign-in. Leaders with kids, large or small groups.

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- Vacation Bible School (VBS): Help with set-up and decorating, lead a craft, serve snacks, post event tear down, etc.
  - Easter Play Day: Donate filled eggs or volunteer during the event.

#### LOCAL MISSION

- Kids Around the World Meal Packing
- Operation Christmas Child Shoebox Drive
- Food Distribution
- Red Cross Blood Drive

#### MUSIC AND WORSHIP ARTS

- Talent Show, Tech Crew for Sunday church services

#### ONE HOUR - Requires a minimum purchase of \$25.00.

- Attend, Dine & Donate Fundraisers
- Food Donations (Fall Festival, Middle School Dance, Parent/Child event, Advent dinners, class parties, etc.)

#### AUTOMATIC 20 HOURS *(subject to change)*

- Parent Teacher League (PTL), Member or Officer
- School Ministry Team (SMT) Member
- Room Parent
- Coach - CLS Athletics
- PTL Fundraiser Coordinator
- Box Tops for Education Coordinator
- Battery Recycling Program Coordinator
- In-N-Out Burger Day Coordinator
- Gala Committee Member
- Fall Festival Coordinator
- Noble Knights Lunch Coordinator
- Chaperone for Middle School Class Trip
- 8th Grade Confirmation Faith Mentor

#### KNIGHTS BENEFIT GALA

For those interested, an equivalent of up to 5 hours, or \$125 worth of donated items, for the Knights Benefit Gala may be used towards parent serve hours.